

AMS Student Chapter

Rules of Procedure

This Rules of Procedure (hereinafter called Rules) apply to the AMS Student Chapter called "Southern Illinois University Carbondale Chapter of the AMS."

The Chapter to which these Rules apply is formed by the American Mathematical Society. The Chapter shall not affiliate with any other organization without first obtaining approval from the AMS, although joint meetings and activities with student chapters of the AWM or SIAM are allowed (and indeed encouraged).

ARTICLE I: PURPOSE

The objectives of the American Mathematical Society (AMS), as established in the Certificate of Incorporation (3 May, 1923), are as follows:

- The particular business and objects of the Society are the furtherance of the interests of mathematical scholarship and research.

Purposes of the Chapter shall be consistent with the objectives of the AMS.

ARTICLE II: ACTIVITIES

The Chapter will sponsor invited speakers on topics of interest to graduate students of mathematics and related fields; travel to conferences, mentoring of undergraduate students, and community service. The Chapter will support the activities of the Math Club at SIUC.

ARTICLE III: INSTITUTION SERVED

The Chapter will serve the Southern Illinois University Carbondale community.

ARTICLE IV: MEMBERSHIP

IV.1. Any student engaged or interested in mathematics and its applications shall be eligible for membership in this Chapter. Voting Members of the Chapter shall be Regular or Student Members of the AMS.

IV.2. The chapter may establish dues for a given year if approved by two thirds of the Voting Members. Collection of dues (if any) shall be the responsibility of the Officers of the Chapter.

IV.3. The Chapter is responsible for annually providing a list of its Student and Graduate Student members to the AMS.

IV.4. Termination of student membership will take place upon graduation or withdrawal from the university or upon failure to pay dues (if any).

ARTICLE V: SPONSORSHIP

V.1. The Sponsor is Southern Illinois University Carbondale.

V.2. The Sponsor of the Chapter shall appoint a Faculty Advisor for the Chapter. In the event said Advisor relinquishes his/her position, the Sponsor shall appoint a new Advisor. The responsibilities, rights and duties of the Faculty Advisor shall be those normally assigned to the Faculty Advisor of student organizations of the Sponsor.

ARTICLE VI: OFFICERS

VI.1. Chapter shall have a President, Secretary, and Treasurer. Officers shall be Student or Graduate Student members in good standing with the AMS.

VI.2. The President shall preside at the meetings of the Chapter. The President shall also serve as the Chair of the AMS Chapter Special Interest Group and in that capacity as an Executive Officer of the SIUC Math Club. In the absence of the President, the Secretary shall assume the duties of the President.

VI.3. The Secretary shall keep a record of the affairs of the Chapter, handle correspondence, and submit an Annual Activity Report of Chapter activities to the Secretary of the AMS each year by June 30.

VI.4. The Treasurer shall handle Chapter funds, and shall submit an Annual Treasurer's Report and other financial reports, as requested, to the Treasurer of the AMS no later than June 30 each year.

VI.5. Election of officers shall be held annually. At least one week notice shall be given before the election meeting. Nominations shall be initiated from the floor and elections conducted by ballot. Officers shall be selected by majority vote except that preferential voting methods may be used in the event that there are more than two candidates running for an office. The term of office shall begin on September 1 of each year and will end on September 1 of the following year or until a new officer is elected, whichever occurs later.

ARTICLE VII: OTHER COMMITTEES

VII.1. Ad hoc committees may be established from time to time by the Chapter President.

ARTICLE VIII: MEETINGS

VIII.1. There shall be at least two meetings per semester. The Chapter President shall provide the chapter membership at least one week of advance notice including an agenda for all chapter meetings.

VIII.2. The Chapter shall conduct a business meeting once per year during the month of September. Other business meetings may be called by the Chapter President on one week's notice.

ARTICLE IX: CHAPTER FUNDS

IX.1. The Chapter may levy dues, voluntary or otherwise, as provided in Section IV.2, collect registration fees for Chapter meetings, and otherwise raise funds in any lawful manner consistent with these Rules.

IX.2. The Chapter's funds shall be handled by the sponsoring institution in an appropriate manner. (If the sponsoring institution is an academic institution, it may allocate responsibility for handling the Chapter's funds to an academic department.) ALL funds provided by the AMS shall be available to the Chapter for its activities and will be disbursed to the Chapter for purposes decided by the members of the Chapter. The sponsoring institution will not deduct any funds for overhead, direct or indirect costs, or any other purpose.

IX.3. The Treasurer shall maintain books of account that show income and expense items for all activities and balances for all accounts of the Chapter. (This may be an electronic document.)

IX.4. In the inaugural year of a Chapter, the Chapter will receive \$500 from the AMS to be placed in its institutional account. At the end of each subsequent academic year, an already established Chapter may request funding for the next year of up to \$500 minus the balance of remaining AMS-provided funds reported in the Chapter Treasurer's annual report. Such a request shall be made to the AMS Treasurer by submission of an online "Request for Funding" form to the AMS and will include a current financial statement for the Chapter and a proposed budget for the requested funds. A request for funding in addition to the standard \$500/year can be conjoined to the online request for standard funding, which must include a scanned letter with signature of the chapter's president and treasurer.

IX.5. Other than seeking funds from the sponsoring institutions of the Chapter, no officers or member of the Chapter may apply for a grant to support the Chapter activities or enter into any contract to support such activities or provide services, without approval of the President and the Treasurer of the AMS or the Executive Director of the AMS acting on behalf of the Treasurer.

ARTICLE X: AMENDMENTS

X.1. These Rules may be altered or amended with the approval of the AMS Board of Trustees. Submission to the board of proposal alterations or amendments shall be made only after approval by majority vote of members of the Chapter present (or represented by proxy) at a scheduled meeting.

ARTICLE XI: TERMINATION OF THE CHAPTER

XI.1. A Chapter may terminate itself by the unanimous vote of the members of the Chapter present (or represented by proxy) at a scheduled meeting, provided that notice of the proposed termination and the meeting at which it is to be considered has been given to all Chapter members at least 30 days in advance.

XI.2. A Chapter may be terminated by the AMS Board of Trustees if there has been no Chapter activity for one year.

XI.3. In the event a Chapter terminates, the funds to which it has legal title shall revert to the account of the AMS.