

February 5, 2024

Dear Math Teacher,

We are pleased that your school will participate in Math Field Day 2024 and look forward to seeing you and your students on Tuesday, March 26th. You will register your students on a shared Google doc. Your link is [\(Add link for school\)](#)

This link is only shared with the Mathematics Department and your school. Below is a sample registration form.

Code	School	Class	ID	First Name	Last Name
99	My School	Freshman	9911	Mary	Jones
99	My School	Freshman	9912		
99	My School	Freshman	9913		
99	My School	Freshman	9914		
99	My School	Freshman	9915		
99	My School	Freshman	9916		
99	My School	Freshman	9917		
99	My School	Freshman	9918		
99	My School	Sophomore	9921	Jake	Hall
99	My School	Sophomore	9922		
99	My School	Sophomore	9923		
99	My School	Sophomore	9924		
99	My School	Sophomore	9925		
99	My School	Sophomore	9926		
99	My School	Sophomore	9927		
99	My School	Sophomore	9929		
99	My School	Junior	9931	Bob	Smith
99	My School	Junior	9932		
99	My School	Junior	9933		
99	My School	Junior	9934		
99	My School	Junior	9936		
99	My School	Junior	9937		
99	My School	Junior	9938		
99	My School	Junior	9939		
99	My School	Senior	9941	Kay	Brown
99	My School	Senior	9943		
99	My School	Senior	9944		
99	My School	Senior	9945		
99	My School	Senior	9946		
99	My School	Senior	9947		
99	My School	Senior	9948		
99	My School	Senior	9949		

The first column is your school code, the second column is your school name, the third column is the student's grade (enter only freshmen in the blue area, sophomores in the green area, juniors in the orange area, and seniors in the pink area). The fourth column is that particular student's ID. Enter the student's first name in the fifth column, last name in the sixth column.

Examples:

- Mary Jones is a freshman at My School. The ID code she needs to enter on her scantron is 9911.
- Jake Hall is a sophomore at My School. The ID code he needs to enter on his scantron is 9921.
- Bob Smith is a junior at My School. The ID code he needs to enter on his scantron is 9931.
- Kay Brown is a senior at My School. The ID code she needs to enter on her scantron is 9941.

The first four columns are set up so that you may not change them.

- Please enter your team data by Friday, March 8th so that we will know how many exams to duplicate.
- **You may change names on this form any time up to Monday, March 25th at noon.**
If you need to make changes after this, you will have to do it at the competition.
- Approximately 2 weeks before the event you will receive a packet of scantron forms. Please take some time helping each participating student fill out their scantron properly. Please do not use pen, only pencil. This will include their complete name, (last, first) in the top left section; and their ID number under "Special Codes" in the bottom section. A sample form will be included in your packet. **One of the biggest reasons for the delay in starting the award ceremony on time is our having to fix data that students entered incorrectly, or worse, falsely.** *Note: The computer discards a student's score if this number is not entered correctly on the examination answer sheet or if more than one student uses the same number.* Bring the scantrons with you to the event.
- You may enter up to eight students in any one grade.
- Students should be at the south doors of the SIUC Arena about 9:15 a.m. so that all students can be seated before we begin distributing exam materials at 9:45 a.m. The examination will last from 10:00 to noon.
- Please encourage your students to stay the entire time and to look over questions again. Sometimes an idea may come to them after some time is spent on a problem. **Students may not leave before 11:15 a.m.**
- Pencils will not be furnished. Each student should bring a supply of pencils with #2 lead.
- No calculators can be used.
- No cell phones or electronic devices allowed! If a student is found looking at an electronic device, their exam will be picked up and disqualified.

The examination will consist of 60-70 multiple-choice questions. The score is the number correct minus one-fourth the number wrong. Discourage your students from random guessing. The team score for each grade in your school will be the total of the top three students in that grade. Team certificates will be awarded for Division A, Division AA, and Division AAA schools. For the purposes of determining the winning school in each division, the "school team" will be counted as the highest scoring three students from each of grades 9, 10, 11 and 12. A trophy will be awarded to the winning school in each division and medals to the 12 individuals counted as the "school team". Individual certificates will be awarded overall rather than by divisions.

The following monetary awards this year will be presented for each first and second high scorer per grade.

- Freshmen – First place \$75 award and second place \$50 award.
- Sophomore - First place \$75 award and second place \$50 award.
- Junior - First place \$75 award and second place \$50 award.
- Senior - First place \$75 award and second place \$50 award.

The Teachers' Program will be in the Arena – Boydston Center Room 189, Tedrick Auditorium and will begin at 10 a.m. Refreshments will be available at 9:30 a.m. Volunteers will be in the Arena to point teachers to this room.

Students are free from noon until the Award Ceremony at 2 p.m. and may buy their lunch at the Student Center food court. The Awards will be presented in the Arena. We are preparing a few "activities" again this year. They will be available for anyone who wants to participate.

Buses and cars for Math Field Day at the Arena should enter campus from Route 51 South at the

intersection of Saluki Drive and Route 51. At the first stop sign (at the intersection of Saluki Drive and Arena Drive):

- Cars or vans should turn left on Arena Drive, then turn left to park in Lot 56. Note: Cars or vans wanting to drop off students at the Arena should follow the bus instructions below.
- Buses may turn right to drop off students at the Arena. Once unloaded, buses should proceed south on Arena Drive to Lot 56 (located south of Saluki Drive).

Please note that parking in Lot 56 will be free for participants and buses; however, parking in the circular lot (Lot 18) immediately south of the arena requires a SIU parking decal or guest parking hangtag. No buses are allowed to park in Lot 18.

For the convenience of your participants and bus drivers, a color-coded pdf-format parking map of campus is available for printing at the Department of Public Safety website <http://parking.siu.edu/on-campus/>

We look forward to seeing you in March. If you have any questions or concerns, please feel free to email me at terri.andrade@siu.edu. Good luck!

Sincerely,

A handwritten signature in cursive script that reads "Terri Andrade".

Terri Andrade
Office Manager
Mathfd@siu.edu